

HUMAN RIGHTS AUTHORITY  
NORTHWEST REGION MEETING MINUTES  
Tuesday, December 7<sup>th</sup>, 2010  
KSB Hospital  
403 E. First St., Dixon, Illinois

The regularly scheduled meeting of the Human Rights Authority, Northwest Region was called to order at 4:10 p.m. by the Chair, Florence Sandberg.

PRESENT: Florence Sandberg, Dave Retzlaff, Gail Stickle, Colleen Parks, and David Carlson.

STAFF: Jon Burnet, Coordinator

EXCUSED:

ABSENT:

GUESTS:

I. CALL TO ORDER

It was determined that a quorum was present and that all business could be conducted. Dave R. recited the confidentiality statement.

II. MINUTES

Gail moved to approve Minutes from August 31<sup>st</sup> and October 12<sup>th</sup> meetings. Colleen seconded, and the motion was carried.

III. COMMUNICATIONS

IV. NEW BUSINESS

A. NEW COMPLAINTS

11-080-9003 Florence moved to accept the new complaint for investigation. Dave C. seconded, and the motion was carried. Gail abstained.

11-080-9004 Florence moved to accept the new complaint for investigation. Dave C. seconded, and the motion was carried. Gail abstained.

## V. UNFINISHED BUSINESS

### A. Closed Session Items

At 4:56 p.m. Dave C. motioned in accordance with Section 3955/21 of the Guardianship and Advocacy Act to go into closed session for discussions on case progress and closures, draft reports and other matters which could not be discussed without revealing confidential information. The HRA returned to open session at 5:45 p.m. having taken no voting action in closed session. A summary of the closed session includes progress reports and responses (#10-9005, 9010, 9012, 9013, 9014, 9015, 9016, 9017, 9018, 9020 and 11-9001 and 9002).

### B. Report Drafts for Issuance

10-080-9010 Colleen moved to accept the report for issuance. Gail seconded, and the motion was carried.

### C. Accept Response/Case Closure/Make Public

10-80-9005 No action taken. The HRA awaits an additional response from the facility.

10-80-9012 No action taken. The HRA awaits additional training information from the facility.

10-080-9014/9015 Colleen moved to table acceptance pending more information. Gail seconded, and the motion was carried.

### D. Other Unfinished Business

10-080-9016/9017 Colleen moved to subpoena records. Dave C. seconded, and the motion was carried.

## VI. ANNOUNCEMENTS

The next meeting will be on January 18<sup>th</sup>, 2011 at IGAC in Rockford.

## VII. ADJOURNMENT

Colleen moved to adjourn the meeting. Dave C. seconded, and the meeting was adjourned at 5:55 p.m.

Respectfully Submitted,

Gail Stickle, Secretary, Human Rights Authority, Northwest Region